



www.dmvNow.com
Virginia Department of Motor Vehicles
Post Office Box 27412
Richmond, Virginia 23269-0001

VSA-17A (07/05)

APPLICATION FOR CERTIFICATE OF TITLE AND REGISTRATION

APPLICATION FOR CERTIFICATE OF (check one) ☐ Title ☐ Title and Registration (license plates issued) ☐ Title to a Manufactured Home

ACQUISITION (check if applicable): ☐ Seizure ☐ Replevin ☐ Repossession (vehicle must be in your possession) ☐ Leased ☐ Rental
☐ Abandonment (complete form VSA-40 also) ☐ Court Order ☐ Mechanic's Lien/Storage Lien (complete form VSA4T also) ☐ Original title certificate is electronic (no paper title attached)

ALL APPLICANTS MUST COMPLETE SECTIONS 1,3,4,5,6 AND 10. COMPLETE SECTIONS 2,7,8 & 9 IF REQUIRED.
NOTE: DMV MAY REQUEST PROOF OF ANY INFORMATION PROVIDED.

1. OWNER INFORMATION If this application is for joint ownership, do you wish clear rights of ownership to be transferred to the surviving owner in the event of the death of either owner named on this title? ☐ YES ☐ NO

OWNER'S NAME (LAST, FIRST, MIDDLE) SOCIAL SECURITY NO. OR EMPLOYER ID NO.

CO-OWNER'S NAME (LAST, FIRST, MIDDLE) SOCIAL SECURITY NO. OR EMPLOYER ID NO.

If you change your residence/home address or mailing address to a non-Virginia address, your driver's license and/or photo identification (ID) card may be canceled.

RESIDENCE/HOME ADDRESS (Apt. # if applicable) CITY STATE ZIP CODE

MAILING ADDRESS (if different from above) OPTIONAL CITY STATE ZIP CODE

CO-OWNER'S ADDRESS (if different from above) CITY STATE ZIP CODE

RESIDENCE JURISDICTION Check if you are an active member of Military Service claiming residency in a state other than Virginia. ☐

LOCATION WHERE VEHICLE IS PRINCIPALLY GARAGED ☐ CITY ☐ TOWN ☐ COUNTY OF STATE:

2. LIEN INFORMATION Is this vehicle secured with a lien? ☐ YES ☐ NO If YES, complete this section.

DATE OF FIRST LIEN (MM/DD/YY) LIEN HOLDER'S NAME ELECTRONIC LIEN HOLDER CODE

LIEN HOLDER'S MAILING ADDRESS CITY STATE ZIP CODE

DATE OF SECOND LIEN (MM/DD/YY) LIEN HOLDER'S NAME ELECTRONIC LIEN HOLDER CODE

LIEN HOLDER'S MAILING ADDRESS CITY STATE ZIP CODE

3. SOURCE OF OWNERSHIP VEHICLE SOLD TO YOU AS (CHECK ONE): ☐ USED ☐ NEW ☐ DEMONSTRATOR VA DEALER LICENSE NO. RENTOR NO. DATE OF PURCHASE

SALE PRICE PROCESSING FEE SALES & USE TAX FROM WHOM PURCHASED

STREET ADDRESS CITY STATE ZIP CODE

4. VEHICLE INFORMATION MAKE BODY TYPE MODEL YEAR

PREVIOUS TITLE NUMBER STATE VEHICLE IDENTIFICATION NUMBER (VIN) COLOR OF VEHICLE PRIMARY SECONDARY

GROSS WEIGHT EMPTY WEIGHT GVWR GCWR NO. OF AXLES FUEL TYPE IS THIS A LOW SPEED VEHICLE? ☐ YES ☐ NO
IS THIS A LOGGING VEHICLE? ☐ YES ☐ NO

5. PERSONAL PROPERTY TAX RELIEF DOES YOUR VEHICLE QUALIFY FOR CAR TAX RELIEF?
If you can answer YES to any of the following questions, your motor vehicle is considered by State Law to have a business use and does NOT qualify for Personal Property Tax Relief.

- Is more than 50% of the vehicle's annual mileage used as a business expense for federal income tax purposes OR reimbursed by an employer?
 - Is more than 50% of the depreciation associated with the vehicle deducted as a business expense for federal income tax purposes?
 - Is the cost of the vehicle expensed pursuant to Section 179 of the Internal Revenue Service Code?
 - If the vehicle is leased by an individual, does the leasing company pay the tax without reimbursement from the individual?
- This vehicle is for ☐ Personal Use ☐ Business Use Check one of the boxes. See business use criteria above.

6. ODOMETER STATEMENT Federal and state laws require that you state the mileage in connection with the transfer of ownership. Failure to do so or providing a false statement may result in fines and/or imprisonment. An incorrect reading may seriously affect the value of the vehicle.

I CERTIFY THAT THE ODOMETER READING IS: (no tenths) AND TO THE BEST OF MY KNOWLEDGE (check one):

- ☐ Odometer reading is the actual mileage of the vehicle ☐ The mileage stated is in excess of its mechanical limits
☐ Odometer reading is not the actual mileage (WARNING: Odometer discrepancy)

7. LEASING INFORMATION COMPLETE ONLY FOR LEASED VEHICLE: DO YOU WISH TO HAVE VEHICLE RENEWAL CARD MAILED TO LESSEE? ☐ YES ☐ NO If YES, please provide the information requested below

LESSEE'S NAME CO-LESSEE'S NAME

ADDRESS (Apt. # if applicable) CITY STATE ZIP CODE

8. MANUFACTURED HOME

MANUFACTURED HOME DIMENSIONS

LENGTH:

FT. X WIDTH:

FT.

COMPLETE IF THIS IS A MANUFACTURED HOME

MANUFACTURED HOME ADDRESS (required)

COMPLETE FOR MULTI-STAGE VEHICLES ONLY (a vehicle is multi-stage if its chassis and body are manufactured as separate units with different make, model year, and/or chassis ID)

CHASSIS MAKE

MODEL YEAR

CHASSIS IDENTIFICATION NUMBER

SEATING CAPACITY (Buses Only)

9. REGISTRATION

NOTE: If this vehicle's length, width or height exceeds statutory requirements, applicant must contact the Department of Transportation for a special permit prior to its being moved on the public highways since license plates cannot be issued.

CHECK TYPE OF REGISTRATION FOR WHICH YOU ARE APPLYING

☐ VOLUNTEER EMERGENCY VEHICLE☐ PRIVATE☐ RENTAL☐ FOR HIRE☐ FOR HIRE TOW TRUCK☐ TRANSFER OF LICENSE NUMBER _____☐ ONE-YEAR or ☐ TWO-YEARANTIQUE: (Check One) ☐ BLACK & WHITE ☐ ANTIQUE YELLOW☐ PERMANENT**For Permanent Plates** - Permanent Plates may be issued to taxis and to trailers and tractor/trucks with a GVWR or GCWR of 26,001 lbs. or more, or 7,501 lbs. or more if used for business or farming, or vehicles operating with Common Carrier or Irregular Route Common Carrier Authority. Trailers pay a one-time fee. All others must pay a 1 or 2 year registration fee.PERMANENT TRAILER (check one): ☐ Regular size plate ☐ Small size plate (gross weight of trailer must be 4,000 lbs. or less).COMMON CARRIER (check one): ☐ E Permanent Plate ☐ Passenger Permanent For Hire Plate ☐ Scenic Permanent For Hire Plate
☐ Great Seal Permanent For Hire Plate

CHECK TYPE OF PLATE REQUESTED:

☐ REGULAR (Virginia 400th Anniversary)☐ HERITAGE (Dogwood- Cardinal)

SCENIC:

☐ MOUNTAIN TO SEASHORE☐ AUTUMN☐ PATRIOT**FOR HIRE OPERATIONS:**

You must complete this section if you checked FOR HIRE or FOR HIRE TOW TRUCK above.

Vehicle Use: Check all that apply.

☐ OPERATING AUTHORITY☐ LEASED AUTHORITY☐ EXEMPT COMMODITY/OPERATIONS☐ INTERSTATE OPERATIONS ONLY
(LESS THAN 26,001 LBS.)

If you checked OPERATING AUTHORITY or LEASED AUTHORITY, check all of the following authority types for which the vehicle is used.

☐ COMMON CARRIER OF PASSENGERS (REGULAR ROUTES)☐ COMMON CARRIER OF PASSENGERS (IRREGULAR ROUTES)☐ NON-PROFIT/TAX-EXEMPT CARRIER☐ CONTRACT BUS CARRIER☐ EMPLOYEE HAULER☐ BULK PROPERTY CARRIER☐ CONTRACT PASSENGER CARRIER☐ SIGHT-SEEING CARRIER☐ HOUSEHOLD GOODS CARRIER☐ TAXICAB☐ PROPERTY CARRIER**INSURANCE CERTIFICATION. I/WE CERTIFY THAT (check one):**☐ THIS VEHICLE IS INSURED BY A LIABILITY POLICY ISSUED THROUGH AN INSURANCE COMPANY LICENSED TO DO BUSINESS IN VIRGINIA AND IT WILL REMAIN INSURED WHILE REGISTERED☐ THIS VEHICLE IS NOT INSURED; THEREFORE, I AM REMITTING THE APPLICABLE UNINSURED MOTOR VEHICLE FEE (provides no insurance coverage).

A VEHICLE MUST BE INSURED WITH LIABILITY COVERAGE WHEN IT IS REGISTERED, AND IT MUST REMAIN INSURED WHILE REGISTERED, WHETHER OR NOT IT IS OPERATED, OR THE UNINSURED MOTOR VEHICLE FEE MUST BE PAID. PENALTIES ARE SEVERE FOR VIOLATION OF THIS REQUIREMENT.

POWER OF ATTORNEY FOR NON-RESIDENT(S) AND CORPORATION(S) NOT DOMICILED IN VIRGINIA

PURSUANT TO VA CODE SECTION 46.2-601, I/WE APPOINT THE COMMISSIONER OF THE DEPARTMENT OF MOTOR VEHICLES OF THE COMMONWEALTH OF VIRGINIA, AS MY/OUR LEGAL AGENT UPON WHOM ALL LEGAL PROCESS TO ME/US MAY BE SERVED IN ANY LEGAL PROCEEDING ARISING FROM THE OPERATION AND/OR USE OF ANY MOTOR VEHICLE REGISTERED IN MY/OUR NAME IN THE COMMONWEALTH OF VIRGINIA. I/WE AGREE THAT ANY LAWFUL PROCESS OR NOTICE TO ME/US WHICH IS SERVED ON THE COMMISSIONER SHALL HAVE THE SAME LEGAL EFFECT AS IF SERVED ON ME/US WITHIN THE COMMONWEALTH OF VIRGINIA.

10. CERTIFICATION/AFFIDAVIT

I certify and affirm under penalty of perjury that the information contained in this application is true and correct to the best of my knowledge. I understand it is unlawful to knowingly make a false statement and any violation may be prosecuted as a felony as provided in Virginia law.

Is this a state- or locally-☐ NO ☐ YES owned vehicle?

If yes, enter agency code:

Unit having operational control:

SIGNATURE OF APPLICANT

DATE / /
 MM DD YY

SIGNATURE OF CO-APPLICANT

DATE / /
 MM DD YY**NOTICES****PRIVACY ACT NOTICE:** The information, including Social Security Number, is requested in accordance with Section 46.2-623. (Code of Virginia). Any person who refuses to supply the required information will be denied a certificate of title and/or registration. Titles and registration records may be disseminated, in accordance with Section 46.2-208 through Section 46.2-214, to business, law enforcement, or authorized government entities.**AMERICANS WITH DISABILITIES ACT:** If you need special assistance to use this form, or if you need this form in an alternate format, please notify a DMV customer service center manager so we may make arrangements to accommodate your needs.**VEHICLE SAFETY REQUIREMENTS:** Motor vehicles registered in Virginia require safety inspection every 12 months. Trailers with separate braking systems must also be inspected. A vehicle may be inspected at inspection stations licensed by the State Police, including many service stations and auto repair shops. A valid safety inspection sticker must be displayed on the vehicle.**VEHICLE SUN-SHADING REQUIREMENTS:** Virginia's sun-shading requirements for the minimum percent of light allowed are as follows: Regular passenger vehicles = front side windows - 50%; rear side and rear windows - 35%; and windshield = no sun-shading allowed. Multi-purpose passenger vehicles and pickup trucks = front side windows - 50%; rear side and rear windows = no limitations, and windshield - no sun-shading allowed. Contact the State Police, if you have questions about whether the sun-shading on your vehicle meets these requirements. DMV is authorized to issue waivers to individuals who have medical conditions requiring restriction from sunlight or bright artificial light.**THIS SECTION FOR DMV USE ONLY**WITH LIEN ☐ YES ☐ NO

PLATE NUMBER

PLATE TYPE

EXPIRATION DATE

IF HELD, REASON:

CLERK STAMP

SALE PRICE

TITLE FEE

TRANSFER FEE

PROCESSING FEE

REGISTRATION FEE

DHCD * (\$10.00)

TAX

UMV FEE

DEALER
SURCHARGE

TOTAL